

eCMS v.4.1 Launchpad Overview

Launchpad Security

With eCMS v.4.1 we are introducing Launchpad. The Launchpad menu option is located under the graph icon on the main menu. Each user has the ability to configure their Launchpad, using the views authorized by their security administrator. There are multiple ways to use the security. As a standard, CGC will ship 4.1 and Launchpad without any authorized access, requiring the Security Administrator to authorize each user / group before they will have access to configure a Launchpad. The purpose of this document is to walk through the Web2 Security.



Each section of the Launchpad is called a Tile. Tiles are simply user-configured IDI listings or views. In order for a user to create a Tile using a particular IDI listing, the user must first be granted permission to access the IDI listing within Web2 Security.





Group Maintenance

Groups will be used to restrict and allow access to the IDI listings or views. If a user is not part of a group that is associated with a menu, they will not see any menu options or Tiles on a Launchpad.

There are only two columns to setup group Group ID and Group Description.

Ø	Grou	up Maintenance	
 ✓ Navigation Security ■ User Maintenance 	Group ID : Group Des	: Add	
 Group Maintenance UserGroups Maintenance Menu Security Tag Security Tag Maintenance 	Group ID eCMS Other	Group Desc eCMS Group Other	



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To add groups just enter the Group ID and a Description and press the Add button. To delete there is a red negative icon \bigcirc to push after the line is selected.

Groups may be added and used to control access to different types of data. For example there could be a Payroll Group added where only those in it can see those menu items. Users may be associated to multiple Groups.

User Groups Maintenance

This is where you associate Users to Groups. There are only two columns User and Group ID.

To add you would use the drop down on the User to select the user to be added and then do the same for the group. Once that is completed press the add button. To delete there is a red negative icon such as the push after the line is selected.

User :		~	
Group ID :		~	Add
User	Group ID		
achoudhary	_ALL		
AD	_ALL		
AD	Other		
AGRASSO	_ALL		

Menu Security

All of the available IDI listings are available within folders under Menu Security. When you first open Menu Security, you must select what type of security you want to work on: groups, users, or both.



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User Maintenance Group Maintenance Group Maintenance Group Maintenance Menu Security Tag Security Tag Maintenan:e	PL2 eCMS eCAIS eCAIS eActs Payable Acts Receivables eActs Receivables eActs Receivables eEA e	۲уре ۵۵ ۵۵ ۵۵	ID * 2 _ALL Admin eCMS Other PC2	Name All Users Admin Group eCMS Group Other PC2 Group	Allow	Deny	Effective	Initial Dashboard	P Is Grow	?*.	ID * 2 _ALL	All Users	Allow	Deny	۴ •
	Job Cost								Active Pe	ermise	sion Folder	/eCMS/Ac	cts Rece	ivables	
	Grovince Payrol Pant Sale Prop Mgm Service Time & Materials Workflow Workflow Mobile Timesheet Security								Is Group	7 * 1	ID * 2 _ALL Public	Allow C	in the sy in the		۶.

You may either Allow or Deny access to an entire folder such as eCMS or Accts Payable for a specific group or user within a group or you may expand the folder and Allow or Deny access to specific IDI listings within the folder.

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0	Mens Security							
✓ Navigation	- root	/eCM	S/Accts P	ay able				
Security	Content Management P-PC2	Shov	/ Groups :	Show Us	ers: [•	2 Refres	h
Group Maintenance	E- ecws	~						
UserGroups Maintenance	- Accts Payable	Туре	ID 🕈 2	Name	Allow	Deny	Effective	Initial Dashboard
Menu Security	B A/P Document Master	<u>ůů</u>	_ALL	All Users	V	0		
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Tag Maintenance	🖹 AP Lienor Master	22	eCMS	eCMS Group				
	🗎 AP Tax Master	20	Other	Other		1		
	E AP 1099/T5018 Code Mat	44	PC2	PC2 Group				
	Vendor Master Vendor Master Vendor Master Vendor Master Admin BoM	****						



Here is how the Security Administrator can add someone to the group but deny access to a certain option.

	/Conte	ent Management										
Content Management PC2	Show Groups : 🔽 Show Users : 🟹 🔶 Refresh											
eCMS	~						9					
- Forms	Туре	ID 🔺 :	Name	Allow	Deny	Effective	Ir					
Workflow	<u>گ</u> د	_ALL	All Users									
• Mobile	22	eCMS	eCMS Group									
Timesheet	<u>2</u> 2	Other	Other									
. Security	2	ACHOUDHARY	Akshay Choudhary			1						

Notice both the Show Groups : and the Show Users : selected. This allows you to see all groups and users at the same time. The Type column shows if it is a user or group.

Look at the user ACHOUDHARY to the far right there is a column titled Effective and it is checked for user because he is part of a group that as access to the folder Content Management. To disallow this user from this folder you could remove him from the group are select the Deny column.

- root	/Conte	ent Management					
Content Management	Show	Groups V Show	Jsers : 🔽 🔶 🍣 Refresh				
₽ PC2							_
eCMS	~						9
	Туре	ID * 2	Name	Allow	Deny	Effective	Ir
+ Workflow	22	_ALL	All Users				
+ Mobile	22	eCMS	eCMS Group	V			
. Timesheet	22	Other	Other	[["]]			
Security	2	ACHOUDHARY	Akshay Choudhary				
					-	-	

By checking this Deny column the user ACHOUDHARY will no longer have access to this folder.

Another way to control access to different menu options is to setup multiple groups. In the example below I have setup a PC2 group in order to allow access of PC2 to the PC2 group only.



- root	/PC2								
Content Management PC2	Show Groups : 💟 Show Users : 🔲 🕂 🍣 Refresh								
eCMS	~								
	Туре	ID ^ 2	Name	Allow	Deny	Effective	Initial Dashboard		
Workflow	22	_ALL	All Users						
+ Mobile	۵۵	eCMS	eCMS Group						
	۵۵	Other	Other						
. Security	22	PC2	PC2 Group	V					

Now I have the Allow column selected for the eCMS group and the PC2 group.

p- root	/PC2									
Content Management PC2	Show	Show Groups : 🔽 Show Users : 📄 🔶 🍣 Refresh								
eCMS	~									
Forms	Туре	ID * 2	Name	Allow	Deny	Effective	Initial Dashboard			
Workflow	22	_ALL	All Users							
. • • Mobile	20	eCMS	eCMS Group	V						
. Timesheet	22	Other	Other		[^m]					
Security	22	PC2	PC2 Group	V						

This allows members of either group to have access to the PC2 folder.

There are multiple ways to use the security. As a standard, CGC will ship v.4.1 and Launchpad without any authorized access, requiring the Security Administrator to authorize each user / group before they will have access to configure a Launchpad.

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